Kids Programs Email - kidsactivities.perthhpc@venueswest.wa.gov.au Phone - 9441 8233

Kids Gymnastics

Enrolment reminders:

- Availability and enrolments can be found once logged into the customer portal
- Create an account for yourself as the parent and then link children to your account
- Your enrolment is only completed if payment is made within 15 minutes of booking
- Outstanding payments are in the Payments tab of your portal
- Your reserved classes are shown in the My Bookings tab of your portal

Accessing the customer portal

Welcome to HBF Stadium. We are super excited that you wish to join one of our programs. To enrol into any of our programs, please follow the below steps:

- 1. Visit the Perth HPC Website: www.perthhpc.com.au
- 2. Click the **Login** button to get to our customer portal page:

Login

Existing members – you or child has participated in a program previously

1. You already have an account created and only need to login.

If you or your child ha automatically have ar duplicate account. Please sign in! Sign in with your email. If you don'	ave ever used our facilities be n account Please do not cre 't know your log in, use the "forgot password"	fore, you will ate a function to re-activate!
Login	Password	0
Remember me		Forgot password?
Login		€

- 2. Your login is your registered email address.
- 3. Your password is what you have registered previously:

If you have never logged in before or have forgotten your password, you can activate a password by using the forgotten password link.

- 4. Once logged in you can:
 - Update all details except Date of Birth and Email address
 - · Add linked family members
 - View all bookings for yourself and linked family members
 - · Update your payment source
 - Process outstanding payments
 - Enrol into programs/classes
 - Freeze swimming lessons for holidays
 - Purchase other products

New Customers - you or child have never been booked into a program with us

Create an account for the parent and then add a linked family member for the child

1. Click Create your account (circled in Blue)



2. Choose your desired Venue and then click Next

We have two clubs. Which club would you like to attend?		
Arena Joondalup Joondalup, Kennedya Drive	Perth HPC Mount Claremont, 100 Stephenson Ave	
	Next	⊚

3. Click your desired **Program** "eg: Kids Programs" and then click **Next**

Kids Programs	Swim School
Gym	Pool Entry

Add family member

4. Click Create account to book and then click Next

Perth HPC offers two sign up options - memberships and class packs. Which one do you prefer? Memberships Casual Visit Passes CREATE ACCOUNT TO BOOK Create an account below to access our services: Previous Previous I have a discount code Next I

- 5. Enter your **Details** and then click **Create account**
- 6. Add children by clicking Account then Linked Family Members then Add Family Member:
- 7. Repeat steps 2 to 5 for each child noting that email and phone number should be left blank for the children

Booking into Gymnastics

The following steps will show available spaces and how to enrol into the program

Booking Reminders:

- Your booking is not complete until payment is made
- Outstanding payments are visible within your Payments tab
- If no payment is made within 15 minutes, your booking gets cancelled
- 1. Log into your customer portal and check details for you and your child are correct
- 2. Select the option **Book and Enrol**

++ :::	Book & Enrol 💮 Shop Products টি My Bookings 🖭 Account		
a. Term i.	Gymnastics Enrolment: Select Enrol into: Kids Term Programs & Swim School		
Book a Group Fitr	ess Class Enrol into: Kids Term Programs & Swim School Book Holiday Programs & Creche		
ii. iii.	Change Activity to Gymnastics Change Level to the required level that matches your child's age Activity type Gymnastics		
iv. v. vi. vii. b. Holida i.	Your filtered list will show Day, Time and Spots Left Click Enrol for the class you wish your child to attend Click Enrol now next to the child you want to attend the class Follow all prompts to complete payment for your booking ay Gymnastics Enrolment: Select Book Holiday Programs & Creche		
Book a Group Fit	ness Class Enrol into: Kids Term Programs & Swim School Book Holiday Programs & Creche		
ii.	Change Facility type and No of people to match the Holiday Gym for your child's age and the required spaces		
	Facility Type No of people Holiday Gym - Ki 1		
iii.	Scroll across to your desired dates		
TUESDAY 26/07	wednesday Thursday O		
iv.	Click Enrol for the class you wish your child to attend		
۷.	v. Click Enrol now next to the child you want to attend the class		
vi.	Follow all prompts to complete payment for your booking		
 Your booking Repeat the a 	g is now complete and visible in My Bookings of your portal. bove steps when enrolling multiple sessions/children		